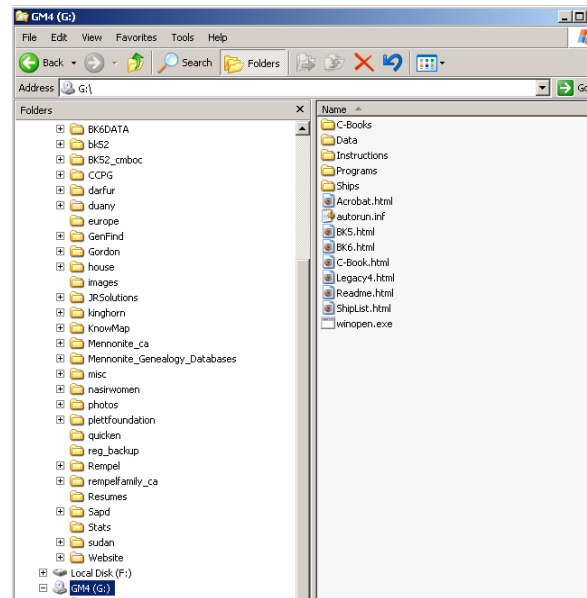


MHSA Genealogy Workshop – Oct 2005

Using GRANDMA Effectively

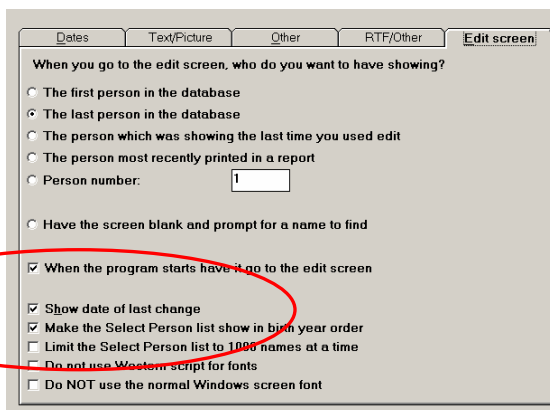
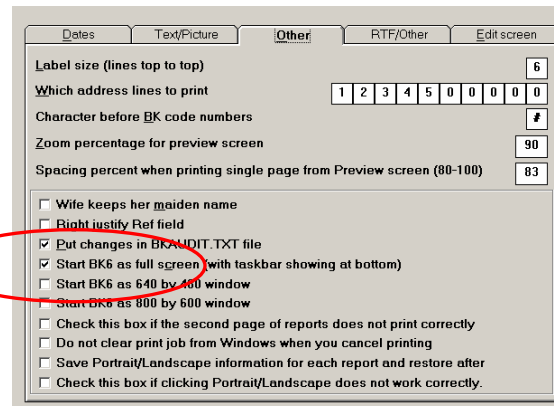
I. CD Contents

- C-Books - image files for Tiegenhagen, Prussia
- Data - BK6Data.zip = GRANDMA IV.1 files
- Programs - bksetup6.exe = shareware version Brothers' Keeper 6



II. Getting Started

- Install Brothers' Keeper Software
- Copy GRANDMA Dataset to Hard Drive (e.g. c:/bkdata/ or d:/genealogy/)
- Configure Brothers' Keeper options to suit your needs
- FILE > OPTIONS
- Other >
 - Put changes in BKaudit.txt file
- Edit Screen >
 - When the program starts have it go to the edit screen
 - Show date of last change
 - Make the Select Person list show in birth year order
- FILE > SAVE AND CLOSE



III. Using GRANDMA

Searching for information and sources

- By Name
 - e.g., Judith Rempel
 - not Rempel Judith
 - not Rempel, Judith

- By Code - see detailed instructions on p. 7/8 of GRANMDA IV.1 manual
 - e.g., /199jd

- By Characteristics
 - REPORTS > LISTS > WORD SEARCH REPORT

select Person

Name or number:

Type the name or number of the person you are looking for.
Or type a ? in place of the first or last name.

Judith Rempel #107216	<input type="button" value="Select"/>
Judith Rempel #506250	<input type="button" value="Cancel"/>
1811 Judith D. Rempel #155960	
1829 Judith Rempel #579364	
1832 Judith Rempel #704844	
1856 Judith Rempel #179913	

Name: **Judith Rempel** #107216 Sex: F

Born: in: _____
 Baptized: in: _____
 Christened: in: _____
 Died: in: _____
 Buried: in: _____
 Ref number: **199jd**
 Father: _____ Mother: _____
 Spouse: **Johann Fast** Born: _____ Married: _____

select Person

Name or number:

Type the name or number of the person you are looking for.
Or type a ? in place of the first or last name.

1856 Judith Rempel #179913	<input type="button" value="Select"/>
1912 Ida Rempel #350555	<input type="button" value="Cancel"/>
1940 Judy Rempel #122409	
1944 Judith Gail Rempel #435229	
1947 Judith Ann Rempel #150613	
1947 Judith Rempel #560045	

Name: **Judith Rempel** #107216 Sex: F

Born: in: _____
 Baptized: in: _____
 Christened: in: _____
 Died: in: _____
 Buried: in: _____
 Ref number: **199jd**
 Father: _____ Mother: _____
 Spouse: **Johann Fast** Born: _____ Married: _____

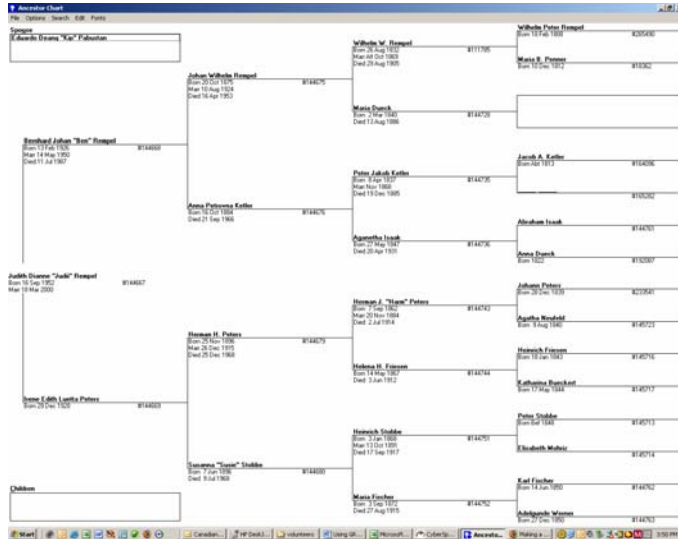
Person by field | Marriage by field | Any field | Search Event

Name	Maria	OR	Mary	Sex:	
Born	1852	in:		AND	
Baptized		in:		AND	
Christened		in:		AND	
Died		in:		AND	
Buried		in:		AND	
Ref number			Occupation		
Notes		AND			
Address		AND			
Source		AND			
			Quality		

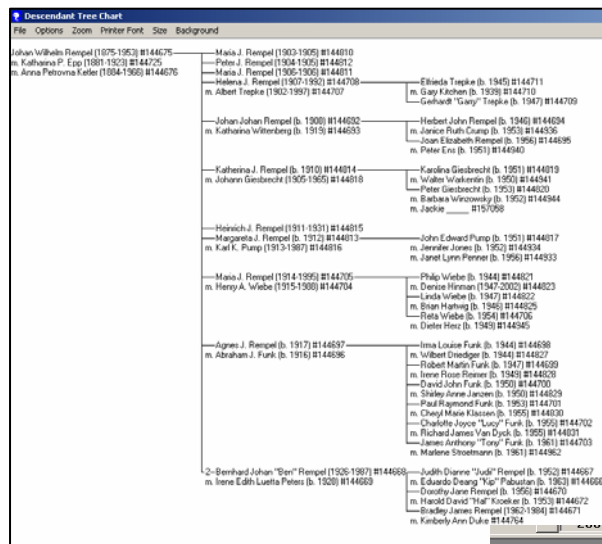
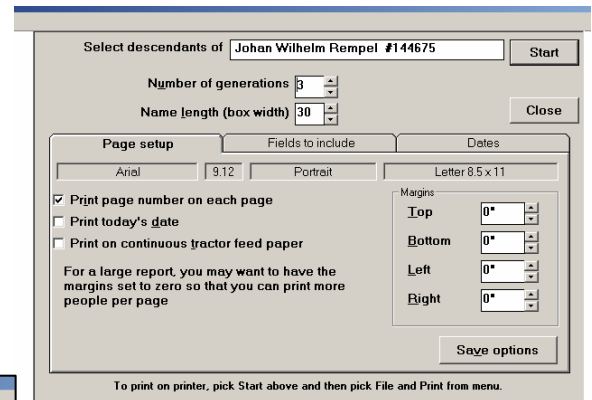
Type what you are searching for in the appropriate fields.
UPPER CASE or lower case makes no difference in this search.
Leave a field blank if it does not matter what it contains.
Press F5 or click the AND to change an AND to an OR.
To find all the John Smiths, search for John AND Smith.
To find all the Smiths or Smyths, search for Smith OR Smyth.

Searching for/Printing Lineage

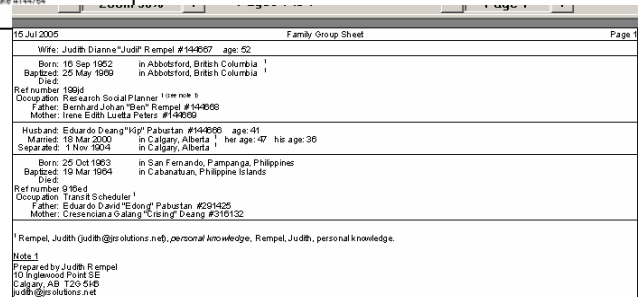
- **Note:** Some charts can be previewed, printed, and exported; not all.
- **Ancestors (Ancestor/Pedigree Chart, Ahnentafel Report)**



- **Descendants (Register Report, Drop-line Chart)**
 - **REPORT > DESCENDANT > TREE CHART** (screenshot to right)
 - Choose # generations and fields to include carefully. The size of the chart can get out of hand easily! The good news is you'll get an onscreen preview, with the option of editing the options you chose - before you need to print (see screenshot below)



- **Family - Family Group Sheet**
- **REPORTS > OTHER > GROUP SHEETS**



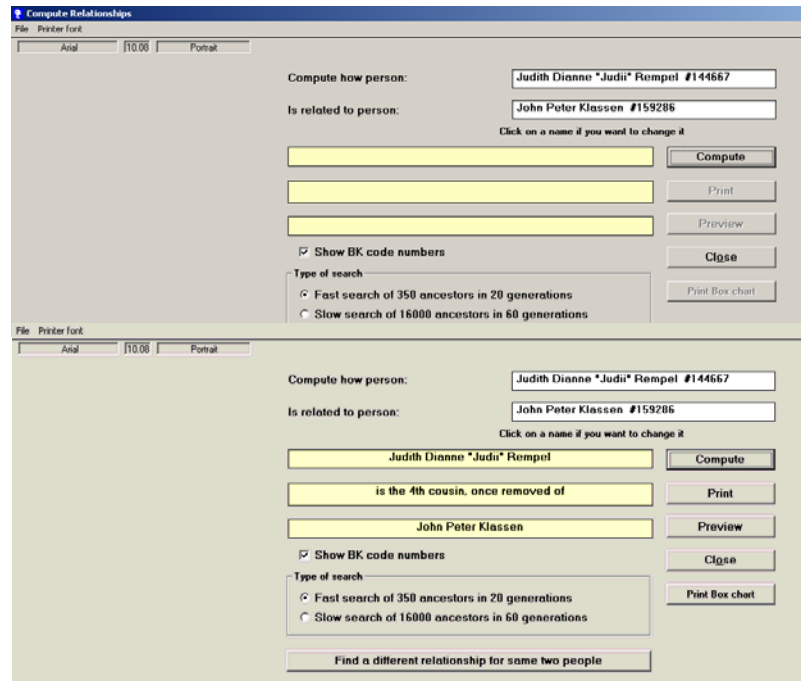
Judith Rempel

C:_DATA\websites\mennonites.ca\website\mhsa\events\using_grandma_effectively.doc

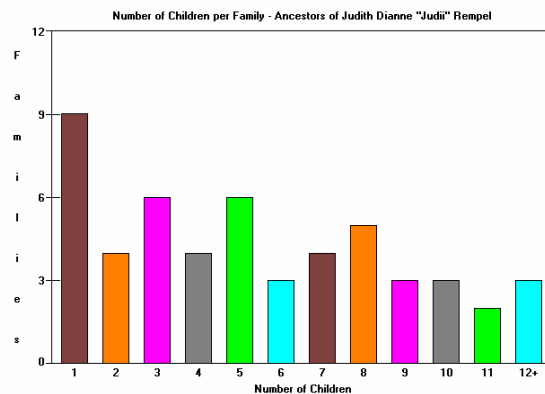
- Tailoring outputs (portrait/landscape, font face & size, etc.)

Analyzing your Data

- Looking at Relationships
 - OTHER > Compute Relationship
 - Enter first person, then 2nd person, then Compute
 - Box chart only available for registered copies of BK

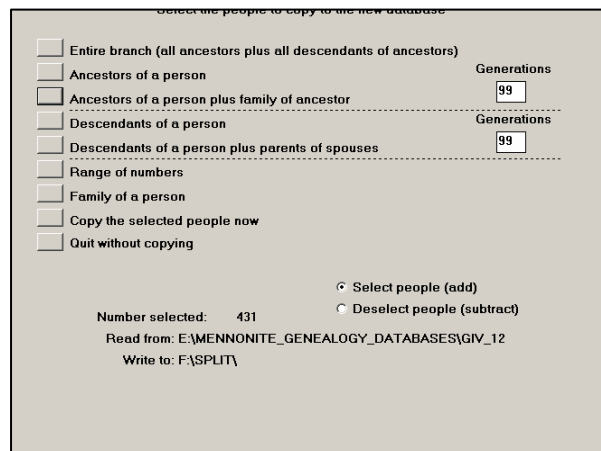
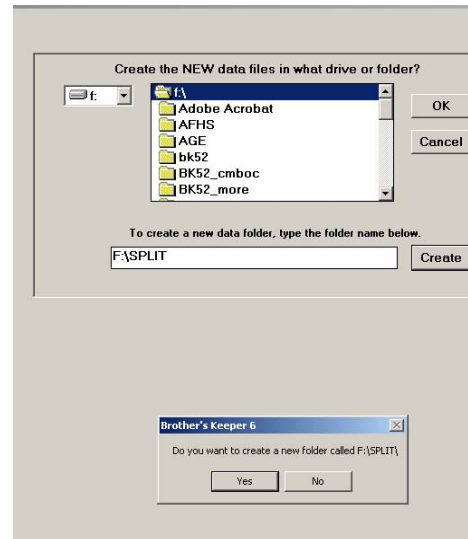


- Strategizing about next research foci
 - Print out a pedigree chart & look for the most recent generation for which you have incomplete information
- Gathering Statistics
 - OTHER > GRAPHIC CHARTS
 - Here's a sample of # children for my ancestors



III. Sharing Data

- Splitting a file for a genealogy colleague or submitting edits to CMHS
 - Identify a key person for who you want to share all descendants or ancestors, write down their GRANDMA #
 - Split off a file for that person's kin
 - **FILE > SPLIT DATABASE >**
 - Specify a new folder to house that data (e.g., f:/split - see screenshot right)
 - Choose the kind of set of kin you want in the split-off file (see screenshot below)
 - After choosing (I chose "ancestors of a person plus family of ancestor"), it will prompt you for the GRANDMA # and return to the screen, showing how many people have been selected (n=431 here).
 - Choose **"Copy the selected people now"** and their data will be sent to the file folder you specified.



- Open up the split off file
 - **FILE > OPEN DATABASE >** choose the drive & folder/subfolder where the split off data are
- Create the GEDCOM
 - instructions & screen shots at: www.mennonites.ca/mhsa/projects/cmboc/volunteers/making_gedcom.html